UNIVERSITY HIGH SCHOOL BAND

2015-2016 HANDBOOK
We understand that there is a lot of information in this handbook to read and comprehend in a short period of time.

To avoid the most common issues, it is IMPORTANT that BOTH STUDENTS AND PARENTS pay particular attention to the following sections:

- **GRADING AND ATTENDANCE** (PAGES 5-7)
- **FINANCIAL RESPONSIBILITIES & FUNDRAISING**, (PAGES 11-15)
- “**COMMON SENSE ALERTS”** THROUGHT THE HANDBOOK
- **AGREEMENT FORM** (PAGE 22)
Dear UHS Band Student,

Congratulations on choosing to continue your musical education in one of West Virginia’s largest and most continually successful band programs.

The Band Program at University High School has enjoyed unprecedented successes over the last several years, and is among the most respected programs in the state of West Virginia and beyond.

Studies have repeatedly shown that students who study music become better students and are better prepared for success beyond high school.

We strive to create opportunities for students to become the best they can be...as musicians and people. The skills and discipline learned in this program are the foundation upon which highly successful professional and personal lives are built.

At the end of this handbook are forms for you and your parent/guardian to fill out and return in order for us to gather all necessary information.

**PLEASE READ THIS HANDBOOK IN ITS ENTIRETY.** Then, along with your parent/guardian, sign and date the *Agreement Form*, INCLUDING THE FUNDRAISING AND WEB SITE CONSENT BOXES. All students must also return the completed *Health* and *Physical* forms in order to be eligible to participate in the UHS Band.

We look forward to working with you and your parents for the 2015-2016 school year.

Sincerely,

Mark S. Palmer
Director of Bands
UHS INSTRUMENTAL MUSIC PROGRAMS

MARCHING BAND: A co-curricular ensemble that consists of members of all the curricular ensembles and includes summer band, in school and after-school rehearsals, and performances. The Marching Band is the most active ensemble at UHS, and is the program’s most important public-relations tool.

CONCERT BAND: A traditional, full-instrumentation band class that performs literature based on the ability level of the ensemble. Concert Band is open to all wind players and percussionists without audition. For 2015-2016, we will have two periods of Concert Band. All members also participate in Marching Band.

SYMPHONIC WINDS: Audition-only band class for wind players and percussionists that performs advanced concert band repertoire. All members also participate in Marching Band.

MARCHING BAND OT: Marching Band OT (Outside Time) was created to accommodate students who wish to participate in band, but cannot fit regular band classes into their schedule. The class takes place during the fall semester, students receive ½ credit, and grades are based on participation in after-school rehearsals and performances. In order to sign up for Marching Band OT, students must have an obvious scheduling conflict and must receive teacher approval.

JAZZ ENSEMBLE: An audition-only, traditional big band jazz ensemble consisting of saxophones, trombones, trumpets, and a rhythm section, students will have the opportunity to perform many different jazz styles. All members also participate in Marching Band.

JAZZ COMBO: An audition-only, select ensemble that consists of a rhythm section and a limited number of wind instruments. Emphasis is placed on improvisation and individual musicianship, and repertoire consists of jazz standards drawn from professional lead sheets and fake books.

PERCUSSION ENSEMBLE: Class for percussionists and occasionally wind players with teacher approval, designed to teach percussion techniques. Curriculum ranges from percussion fundamentals to advanced percussion ensemble literature, depending upon the ability level of the ensemble. All members also participate in Marching Band.

GUARD: An audition-only group that consists of members working with flags, rifles, sabers and batons. The guard performs primarily with Marching Band. Guard members must play an instrument and be enrolled in either Concert Band, Symphonic winds, Percussion Ensemble, Jazz Ensemble or Marching Band OT.

SOLO & ENSEMBLE: Individuals and/or groups perform at the solo and ensemble festival in February.
GRADING

Unlike sports, which are extracurricular, band is a **co-curricular** activity, meaning that band activities may take place both during and outside of the school day. UHS Band grades are based on participation and effort, not ability level. Therefore, attendance is required at all scheduled rehearsals and performances. Students who miss any performance (excused absence) may be required to take a playing test on any music we are currently playing. **EXTRA WORK CANNOT BE ASSIGNED TO MAKE UP FOR UNEXCUSED ABSENCES.**

The UHS Band calendar should be thought of as an extension of the regular school day, and excused absences will be determined based on Monongalia County Schools Policy. Students who participate in extracurricular activities need to understand that these are only excused if they would be excused during the regular school day (i.e. sports *events* are excused – all other conflicts including practices will be reviewed on a case-by-case basis.)

Each student will start each nine-week period with a 100%. For each UNEXCUSED absence from a *rehearsal*, 4 points (or ½ a letter grade) will be deducted from the student’s nine-week grade. For each UNEXCUSED absence from a *performance*, eight points (or one letter grade) will be deducted from the student’s nine-week grade.

The directors must be notified at least **ONE WEEK IN ADVANCE** of any absence which students wish to have excused. (See “Excused Absences” below). In the event of an emergency situation, excuses may be provided up to two school days AFTER the student returns. **Excuses will not be accepted after the two-day period has passed.** Additionally, it is the student’s responsibility to get the excuse to the directors. **Ultimately, students must understand that THEY are the ones responsible for THEIR grade, NOT the directors.**

In addition to the attendance portion of their grade, students may be required to play scales and technique exercises as well as music currently being learned in class, known as “Minimum Technique Requirements, or MTR’s. MTR’s will be covered in warm-up sessions before each class, and students will only be graded on material that has been covered in class.

Students receive grades based on the approved Monongalia County Schools grading scale:

- **92.5-100%** A
- **84.5-92.4%** B
- **76.5-83.4%** C
- **69.5-76.4%** D
- **0-69.4%** F

**COMMON SENSE ALERT**

Band grades are based almost entirely on participation. Students who participate fully and appropriately ALWAYS receive an “A”. Students who do not participate fully and appropriately generally receive grades lower than “A”. 
BAND MEMBER RESPONSIBILITIES

ATTENDANCE AND PUNCTUALITY RESPONSIBILITIES

On www.uhsband.net there is a list of performances for the 2015-2016 school year. Additional performances and rehearsals are certain to be added, and will be announced as soon as the dates are confirmed. However, all major annual events have been confirmed and listed to avoid potential conflicts. It should be noted that all listed events do not involve all band students -- so use common sense -- students are not required to be at each event listed if they do not perform in the ensemble listed. However, attendance at all rehearsals and performances in which you perform is required. Members should arrive promptly at the given time and place prepared to begin working. “On time” means ten minutes early! Rehearsals, performances, and departure times are just that; not arrival times.

EXCUSED ABSENCES

If a student must miss a scheduled rehearsal or performance, it is the student's responsibility to provide the director written notice AT LEAST ONE WEEK IN ADVANCE. The director reserves the right to dispute the request of a member to be absent, to ensure the policy is not abused.

(Please note: Excuses should be more specific than claiming students will be “out of town.”) Emergencies will be dealt with individually for the protection of the member's eligibility.

Failure to adhere to this policy will result in the following:

1. TARDINESS (REHEARSAL OR PERFORMANCE): Three tardies are equal to one unexcused absence, and will result in the loss of 4 points (or 1/2 a letter grade) for rehearsals, or 8 points (or one letter grade) for performances, from the student’s nine-week grade.

2. MISSED REHEARSAL: (Unexcused absence) Loss of 4 points (½ a letter grade) from the student’s nine-week grade. Habitual offenders risk possible loss of performing privileges or band membership.

3. MISSED PERFORMANCE: (Unexcused absence) Loss of 8 points (one letter grade) from the student’s nine-week grade, possible suspension from a subsequent performance. Habitual offenders risk possible loss of performing privileges or band membership.

If a student comes to a rehearsal without all proper equipment, the consequence will be the same as “tardiness”.

If a student comes to a performance without the proper uniform and equipment, the consequence MAY include being withheld from and receiving an Unexcused Absence for that performance.
SPORTS CONFLICTS

Our goal is to allow every interested student to participate in the UHS Band. We understand that many band students also wish to participate in fall sports. Therefore, we have two options to deal with the conflicts that may arise between the schedules of band and fall sports.

PARADES ONLY

If students wish to play a fall sport such as football, volleyball, soccer, cross country, or cheerleading, they have the option of marching in parades only. Please note that this rule does not apply to swimming because swimming season begins as the marching season is finishing.

Students who play fall sports are allowed (and encouraged) to participate in the field show, but must realize that there will be times that they will have to miss rehearsals/practices and performances/games of both activities should they choose to do so. (See the 50/50 policy below.)

50/50 POLICY

Students who march in the field show and play ANY fall sport or activity are expected to split time evenly between band rehearsals and performances and sports practices and events. We also believe that attendance at performances and games takes precedence over attendance at rehearsals and practices. With this in mind, students can use the following information as a guide when deciding which activity to attend:

- **BAND REHEARSAL VS. SPORTS PRACTICE:** Attend the band rehearsal the first time the conflict arises and sports practice the second, or vice versa.
- **BAND REHEARSAL VS. SPORTS EVENT:** Attend the sports event.
- **BAND PERFORMANCE VS. SPORTS PRACTICE:** Attend the band performance.
- **BAND PERFORMANCE VS. SPORTS EVENT:** Attend the band performance the first time the conflict arises and sports event the second, or vice versa.

The bottom line when it comes to sports conflicts is that students are expected to split time 50/50. It is unfair to the other members of the band for students to miss any more rehearsals and/or performances than are necessary.

Students must inform directors in advance if they plan to miss a rehearsal or a performance due to a sports-related conflict. FAILURE TO DO SO WILL RESULT IN THE ABSENCE BEING CONSIDERED “UNEXCUSED,” AND MAY NEGATIVELY AFFECT A STUDENT’S GRADE. Additionally, it is the student's responsibility to obtain any information that was missed during an absence.
The 50/50 policy assumes that the coaches of the individual sports in which students participate are willing to allow students to miss sports practices and events. The rule is designed to allow students to participate in fall sports and participate in band. However, students and coaches must remember that while sports are extra-curricular, band is co-curricular, and students who fail to meet the 50/50 requirement even as a result of coaches’ requirements may see their grade suffer.

FINAL NOTE ABOUT ATTENDANCE

The band has responsibilities to perform in and around the Morgantown community, and ALL band students have a responsibility to be at ALL scheduled performances throughout the year, up to and including graduation, which typically falls on Memorial Day weekend.

COMMON SENSE ALERT

While the attendance policy is in place to discourage unexcused absences, it is our hope that students will understand the importance of faithful attendance at every UHS Band rehearsal and performance. In the end, the overall quality of the UHS Band will be determined by the dedication of the students involved.
SELECTION OF SECTION LEADERS

Section leaders are selected using the formula listed below.

Please note that while previous experience does not play a DIRECT role in the selection of section leaders, it is reasonable to assume that leadership and communication skills will be developed during any time spent as a section leader.

Some aspects of the scores are locked in by class level. Others are determined by student performance on auditions. Director scoring and student vote determine the remainder of the overall score.

Additionally, because ALL seniors are de facto leaders by virtue of their experience, ALL seniors will attend leadership camp and will be given leadership responsibilities during the year.

SECTION LEADER SELECTION SCORING SYSTEM

SENIORITY (30 possible points):
- Senior: 30
- Junior: 20
- Sophomore: 10

Chair position (30 possible points):
- Symphonic Winds/Jazz Ensemble, then Concert Band
  - 1st: 30
  - 2nd: 20
  - 3rd: 10

Reliability and leadership (30 possible points):
- Attendance: maximum of 8
- Reliability: maximum of 7
- Maturity: maximum of 6
- Work Ethic: maximum of 5
- Communication skills: maximum of 4

Student vote by returning section members (10 possible points):
- Overall 1st place: 10
- Overall 2nd place: 7
- Overall 3rd place: 4

TOTAL: 100 possible points
DISCIPLINE RESPONSIBILITIES

All UHS Band members are considered to be “in school” when participating in band events. As such, all University High School policies will be enforced, as they would be during school hours. Additionally, quiet attention in rehearsals is needed to work effectively as a group. Members must abide by all laws and/or rules written or implied by federal, state and local governments at all times. Failure to abide by said laws could result in federal, state, local and/or school prosecution and/or dismissal from the bands.

RESPONSIBILITY FOR PROPER ATTITUDE

Because people get out of life what they put in, a good attitude is its own reward. Fortunately, this band has been populated by students who understood this concept for many years. Uphold the tradition of positive culture.

PERFORMANCE BEHAVIOR RESPONSIBILITIES

1. **Wear the uniform with respect.** Wearing half the uniform or wearing it incorrectly does not promote a positive image. In addition, while in uniform, band members are not to chew gum, use obscene language, or be affectionate in any way. The uniform represents the best UHS has to offer; when in uniform, members must behave in a manner that represents our band, school, and community well. This rule (and any other applicable uniform rules) applies to both marching uniforms and concert attire.

2. **Members must sit together by section and are not permitted to leave their seats nor invite others to sit with them while in performance.**

3. **Members must understand how the public perceives them.** Members must have the mindset that their performance begins when they arrive, not simply when the first note is played, and ends after a formal dismissal from the director.

4. **Members are expected to perform when directed.** Pay close attention to the leader. Particularly at football games, we will often have to play on very short notice. Be prepared!

5. **Members are expected to ride the band's buses to and from performances.** If members must ride with parents, a note from the parent must be submitted prior to departure.

6. **All members are expected to remain in full uniform and in formation until the director dismisses them from the performance.** After boarding the bus, students may remove jackets and hats, provided they are wearing the UHS Band shirt. When given breaks, members are to remain in full uniform unless otherwise directed, and take care not to soil the uniform with food or drink. During games, members should be back in their seats ready to perform at the end of the 3rd quarter. Students not seated and ready to play at this time risk losing participation points and/or break privileges.
**UNIFORM RESPONSIBILITIES**

**GENERAL INFORMATION**

1. All marching band members must arrive at all performances in uniform unless directed otherwise. This consists of band pants, band shoes, **full-length black socks**, and a UHS Band T-shirt or UHS Band sectional shirt. If you own only one band shirt, be prepared to wash it between performances if it must be worn two days in a row.

2. Unless directed otherwise, for performances away from UHS or downtown Morgantown, all members must board and disembark the buses at UHS in **TRAVEL UNIFORMS**, which consist of full uniforms minus hats and jackets, which can be carried separately.

3. Band jackets must remain zipped; **suspenders will be worn ON the shoulders** until a director says otherwise. Students must pay for damage due to improper wear!

4. Full uniforms must remain on until a director says otherwise.

5. All members are responsible for bringing all issued or purchased uniform parts to EVERY performance. It is not the director's responsibility to reissue items because of the irresponsibility of the members. **Students who come to a performance without their full uniform will be not be allowed to perform, and their grade will be negatively affected.** (See attendance and punctuality responsibilities above.)

6. The uniform should always be worn clean, pressed and free of wrinkles.

7. Near the conclusion of the school year, jackets, pants, hats, garment bags, and hatboxes must be checked back into the band. Students are financially responsible for all assigned items.

**UNIFORM CARE – JACKET, PANTS, GARMENT BAG**

1. Always hang up uniform after a performance. Fold pants on the crease and place on hanger.

2. Always hang up uniform in a dry place to allow moisture to escape before placing it in garment bag for storage.

3. Dry-clean as needed to remove moisture, perspiration, and dirt. Use a reputable dry cleaner.

4. Repair your uniforms (replace buttons, snaps etc.) as needed. See chaperones for replacement buttons, snaps, etc.

5. Alterations may be made (hemming or lengthening) only with the permission of the Uniform Chairperson. Always treat uniforms with extreme care.

6. Garment bags travel best when laid flat. Bags should never be dragged on the ground

7. Students who repeatedly abuse uniforms will be made to return the uniform.

**UNIFORM CARE – SHOES**

1. Clean shoe surface with a leather cleaner product for each performance.

2. Clean heel and sole edging as well as shoe surface.

3. Store shoes in a plastic bag before placing them in the garment bag.

**UNIFORM CARE – HAT**

1. Store hat in the hat box and hang it with the garment bag.

2. Hat should be kept clean and free of fingerprints.

**CONCERT ATTIRE**

Concert Band and Jazz Ensemble attire consists of **ALL BLACK** - pants, dress shoes, socks, shirts or blouses. **NO SKIRTS, DRESSES OR YOGA PANTS**. No white socks with black pants and black shoes. (Fashion sense alert!) Please try to present a dignified image at all times when wearing concert attire.

The Symphonic Winds wear tuxes and gowns for performances. Tuxes and gowns must be worn for band functions only, and are not for personal use. Occasionally, the symphonic winds may wish to perform in less formal attire. In this event, standard concert attire will be used as listed above.
FINANCIAL RESPONSIBILITIES

While Monongalia County Schools are far better off financially than many of our counterparts throughout West Virginia, the county, state and school provide the UHS Band with a fraction of what is necessary to operate a band program over the course of the year.

We must raise our own funds to cover the majority of the cost of uniforms, equipment and equipment maintenance, transportation, and numerous other expenses. The support to maintain the band program is provided by the UHS Band Boosters.

DEFINITION OF TERMS

(BOF) Band Operating Fee – A $300.00 fee per band FAMILY to run the band. (Please note that siblings only pay $300.00 TOTAL, not $300.00 EACH.) This money goes to the general fund to be used for band-related expenses such as instructional staff, transportation, equipment purchase and repair, food, and various other band-related expenses.

The BOF can be reduced by up to $150.00 through parent volunteering (details below), and all fundraising profits are applied to the BOF.

CUED Fees – Fees for Camp, Uniform, Equipment Rental (if applicable), and Dry-Cleaning. CUED Fees are completely separate from the BOF. Field show marchers will owe the Camp fee, field show and parade-only marchers will owe the Uniform and Dry-Cleaning fees, and students who use school-owned instruments and equipment such as percussion, tubas, guard equipment, etc. will owe the Equipment Rental fee.

For families with more than one student in band, there is a 20% discount on the band camp fee for the second child.

Student Accounts – Boosters money, earned through fundraising, which is designated for student use to pay for band-related fees, including CUED fees, trips, etc. Because Student Account money is already part of the Boosters’ General Fund, it CANNOT be used to pay the BOF or be withdrawn.

Student Account credit can be transferred to the accounts of siblings CURRENTLY in the band immediately following the older sibling’s graduation, and all unused Student Account money is moved to the Boosters Scholarship Fund upon student graduation.

Boosters Scholarship Fund – Money in the general account earmarked to assist families who have difficulty paying CUED Fees.

While the BOF/CUED Fees/Student Account system has proven to be fair and efficient over the years, the accounting procedures used in the collection of the BOF and CUED Fees can be confusing to some. The band has been financially stable for the last fifteen years, students have the opportunity to fundraise toward band expenses, and parents are rewarded for volunteering. To further clarify the process (we hope), we will use examples from ALL of the 2015-2016 fundraisers to explain how money is credited to the BOF and Student Account.

Students are not required to participate in fundraisers. However, to reduce the amount or to avoid receiving a bill altogether for the BOF, it is HIGHLY recommended that students take advantage of fundraising opportunities.

Students who receive financial assistance for CUED fees are expected to participate in fundraisers.

During NON-TRAVEL years, students earn 10% of GROSS SALES during the Lifetime Hunting and Fishing License Raffle and Fruit Sale for their Student Accounts.

During TRAVEL years, the percentage earned increases to 20% of GROSS SALES during the Lifetime Hunting and Fishing License Raffle and Fruit Sale for their Student Accounts.
**TYPICAL BAND EXPENSES**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Band Camp</td>
<td>$140.00</td>
<td>(CUED FEE: Paid BEFORE camp starts)</td>
</tr>
<tr>
<td>Uniform Rental</td>
<td>$40.00</td>
<td>(CUED FEE: Due when uniforms are distributed)</td>
</tr>
<tr>
<td>Uniform Dry-Cleaning</td>
<td>$25.00</td>
<td>(CUED FEE: Due when uniforms are distributed)</td>
</tr>
<tr>
<td>Instrument/Equipment Rental</td>
<td>$25.00</td>
<td>(CUED FEE: Only if using school-owned instruments/equipment)</td>
</tr>
<tr>
<td>Tux and Gown Rental</td>
<td>$25.00</td>
<td>(Symphonic Winds members only)</td>
</tr>
<tr>
<td>Uniform Cleaning</td>
<td>$25.00*</td>
<td>*Estimates</td>
</tr>
<tr>
<td>Band Shoes</td>
<td>$30.00*</td>
<td>*Estimates</td>
</tr>
<tr>
<td>Sectional Shirts</td>
<td>$10.00*</td>
<td>(Optional)</td>
</tr>
<tr>
<td>Replacement Band T-Shirts</td>
<td>$10.00*</td>
<td>(Everyone receives ONE free Band T-shirt)</td>
</tr>
<tr>
<td>Misc. Supplies</td>
<td>$10-50*</td>
<td>(Reeds, Drumsticks, Mallets etc.)</td>
</tr>
<tr>
<td>*Estimates</td>
<td></td>
<td>Bold denotes fees to be collected the week of July 20</td>
</tr>
</tbody>
</table>

**FUNDRAISING/VOLUNTEER OPPORTUNITIES**

**LIFETIME HUNTING AND FISHING LICENSE RAFFLE**

The Lifetime Hunting and Fishing License Raffle is the first fundraiser of the year. The prize is a check for $805.00, the amount of a West Virginia Lifetime Hunting and Fishing License. Tickets cost $5.00 each, and we begin selling during summer band. The drawing is held during the Senior Night football game each year.

Each student receives one packet containing 10 tickets, and can return for as many more packets of 10 as they can sell. The PROFIT varies depending on the total number of tickets sold by the band, but is usually about 80%, or $4.00 per ticket sold.

Assume that Student A sells two packets of tickets (20 tickets total):

- GROSS SALES total $100.00
- Because 2015-2016 is a TRAVEL YEAR, Student A earns 20% of GROSS SALES, or $20.00 for his or her Student Account.
- The $80.00 Band PROFIT will be deducted from Student A’s $300.00 BOF.
- CUED Fees are not affected by Fundraisers.
Because Student Account Money carries over from year to year until a student graduates, it benefits the student (and the band) for students to sell as many Lifetime Hunting and Fishing License Raffle tickets and as much fruit as possible, even AFTER the BOF has been met.

We have had instances where students traveled to Florida and Nashville for free, and had 100% of CUED fees covered for several years. (They also required a trailer to haul all of the fruit they sold and delivered.)
BOF FUNDRAISING VS. PRE-PAYMENT

Families may always opt to pay the $300.00 BOF rather than participate in BOF fundraising. All students who wish to pay rather than fund-raise must inform the band of this choice IN ADVANCE by checking the appropriate box on the Agreement Form at the end of this handbook. Students who choose not to fundraise must pay the $300.00 BOF by September 1, 2015.

Students may always opt to participate in fundraisers even if they have indicated that they prefer to pay. The September 1 deadline was set so that students will be able to participate in the first fundraiser (Lifetime Hunting and Fishing License Raffle) if necessary.

SCENARIO FOR MEETING $300.00 BOF

Below is one of an endless set of possibilities for meeting the $300.00 BOF. Some families prefer to write a check, others prefer to participate in fundraisers and/or volunteer.

- Parent Volunteer for Showcase of Bands $50.00 toward BOF ($250 remaining)
- Parent Chaperone a band trip $25.00 toward BOF ($225 remaining)
- Parent Volunteer for Bingo Event $25.00 toward BOF ($200 remaining)
- Lifetime Hunting/Fishing Raffle Student sells 20 tickets at $5.00, generating approximately $4.00 profit per ticket. $80.00 toward BOF ($120 remaining)
- Fruit Sale Student sells $400.00 worth of fruit, generating $133.00 toward BOF

FINANCIAL STATEMENTS

Up-to-date FINANCIAL STATEMENTS will be distributed five times each year. These statements will include totals in Student Accounts, as well as money owed toward CUED Fees and BOF.

STATEMENT DATES

- July 22 (Open House)
- October 15 (FOLLOWING LH&F License Raffle, first Bingo Event, Showcase, BEFORE Fruit Sale)
- December 15 (FOLLOWING Fruit Sale)
- March 15 (BEFORE second Bingo Event)
- May 13 (End of year statement)

FINANCIAL ASSISTANCE AND PAYMENT PLANS

For families that have difficulty meeting financial obligations by the dates indicated, the Band Boosters can arrange mutually agreeable payment plans and/or provide financial assistance on a case-by-case basis to help defer the cost of larger band expenses. Payment plans are available to all, and to qualify for financial assistance, students must be on free or reduced lunch, must notify the director in advance whenever possible, AND AGREE TO PARTICIPATE IN ALL FUNDRAISERS TO THE BEST OF THEIR ABILITY. The band keeps all financial assistance matters in strict confidence.
DELINQUENT ACCOUNTS

Families who do not pay band fees create a problem for the UHS Band. The UHS Band is a nonprofit organization that relies heavily on band fees to operate.

We understand that some families may have trouble paying band fees in a timely manner, and we are always willing to work with these families. However, in order to operate effectively, we must collect BOF and CUED Fees.

The band may send UNCOLLECTED DEBT TO A COLLECTION AGENCY unless prior arrangements have been made.

INSTRUMENTAL RESPONSIBILITIES

WINDS

1. Instruments and cases are to be kept clean inside and out.
2. Always handle instruments carefully, whether they belong to you or to the UHS Band. Abuse or neglect may result in loss of school instrument use – see UHS Band Instrument Rental Agreement.
3. All reed players should have at least 3 working reeds with them at all times. All reeds, mouthpieces, cleaning supplies, etc. are the individual’s responsibility.
4. All brass players are responsible for having the correct types of mutes available for all performances and rehearsals. The UHS Band has an extremely limited number of mutes available for use.
5. All wind instrument players are required to purchase a flip folder with several "flip sheets" to accommodate all assigned marching band music. All marching music should be kept in the flip folder (concert and jazz music will be kept in concert folders) and should be readily available for performance AT ALL TIMES during rehearsals or performances. If marching music is lost, stolen, or mutilated, one should see the Field Commander for new copies. The individual will pay for lost, stolen, or mutilated concert or jazz music.

PERCUSSION

1. All percussion areas should be cleaned and organized daily.
2. ALL PERCUSSIONISTS MUST HAVE THEIR OWN SET OF STICKS AND MALLETS FOR USE IN REHEARSALS AND PERFORMANCES. The UHS Band will provide a limited number of certain types of sticks and mallets for use during performances. Any UHS percussion equipment that is damaged must be replaced at the expense of the guilty party unless it is determined that damage was a result of normal wear and tear.
3. Carefully pack and unpack all equipment and be cautious when setting the drums on potentially damaging surfaces.
4. All members are to assist with packing or unpacking unless otherwise assigned by instructors.

AUXILIARY

1. All equipment will be assigned by number; your numbered equipment is your responsibility. Students must pay for equipment damaged by abuse or neglect – see UHS Band Instrument/Equipment Rental Agreement.
ALL SECTIONS

1. Repair or report damaged instruments immediately.
2. Do not trade instruments without director approval.
3. Pack and unpack your own instrument.
4. Carry a pencil AT ALL TIMES!

COMMON SENSE ALERT

Make sure your instrument is in good working order at all times.

Reed instrument players must have SEVERAL playable reeds with them at all times. Brass instruments must have all necessary mutes and make sure all slides move properly. Percussionists must have necessary sticks and mallets.

Full participation credit can only be earned with all necessary, working equipment.

Students renting school instruments are responsible for keeping them in good working order.

MUSICAL RESPONSIBILITIES

MARCHING MUSIC

During marching season, all members are responsible for memorizing all field show music, including the National Anthem and Fight Song. If a student cannot perform this music from memory, he or she will not be permitted to perform with the group until it is learned properly. Some music will not be assigned for memorization if it is not required for performance on a weekly basis.

MINIMUM TECHNIQUE REQUIREMENTS

All students have the capacity to learn and/or refine musical skills. It should be understood that no one will be asked to demonstrate something they have not been taught, and these skills are not required for membership in the UHS Band.

Minimum Technique Requirements (MTR’s). MTR’s consist of fundamental musical concepts that each student is tested upon individually. MTR’s will be taught in a classroom setting first, and we will use parts of these concepts in our daily warm-up routine. They may include, but are not limited to the following concepts:

1. Major and chromatic scales in the practical range of the instrument
2. Tone quality and breath support exercises
3. Articulation, dynamics, and rhythm reading exercises
SUMMER BAND

ATTENDANCE

All students are expected to attend all summer band rehearsals, both for the full band, and for their individual sections, unless excused in advance. We take a trip to Kennywood at the end of summer band as a reward for all students who have 3 or fewer summer band absences (excused or unexcused). Students who accumulate a large number of unexcused summer absences may be removed from the program.

PRECAUTIONS

When we rehearse outside, we attempt to do so only in the morning and evening hours, to avoid the mid-day heat. We also supply water at rehearsals and give the band water breaks as often as is appropriate. We will have parents at most rehearsals to handle any sick students. However, students also must take the following precautions before attending any band rehearsal:

1. Eat breakfast.
2. Dress in light, loose-fitting clothes.
3. Wear sunscreen.
4. Drink lots of water—avoid soda or dairy products.
5. Bring a water bottle to drink during rehearsals. Freeze them overnight if possible.
6. If feeling ill, come to the sideline and sit down.

COMMON SENSE ALERT

The weather is too hot for comfort at the beginning of marching season and too cold for comfort at the end of marching season. All bands must deal with the elements, and dressing appropriately will usually suffice.
# 2015 BAND CAMP

*at Camp Muffy*
*(Monday, July 27 rehearsal is at UHS)*

## CAMP SCHEDULE

### Sunday, July 26

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 pm</td>
<td>Shuttle pickup at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~1:20 pm</td>
<td>Shuttle pickup at Westwood Middle School</td>
</tr>
<tr>
<td>2:00pm-5:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>5:00-6:00 pm</td>
<td>Dinner</td>
</tr>
<tr>
<td>6:00-8:30 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>~8:50 pm</td>
<td>Shuttle drop off at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~9:15 pm</td>
<td>Shuttle drop off at Westwood Middle School</td>
</tr>
</tbody>
</table>

### Monday, July 27 *(at UHS)*

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00am - 1:00 pm</td>
<td>Full PARADE Rehearsal</td>
</tr>
<tr>
<td>6:30 pm</td>
<td>Mon. County Fair Parade lineup – Willey Street</td>
</tr>
<tr>
<td>7:30 pm</td>
<td>Mon. County Fair Parade</td>
</tr>
</tbody>
</table>

### Tuesday, July 28 through Thursday July 30

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>Shuttle pickup at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~8:20 am</td>
<td>Shuttle pickup at Westwood Middle School</td>
</tr>
<tr>
<td>9:00am-12:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>12:00-1:00 pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00-3:00 pm</td>
<td>Sectionals</td>
</tr>
<tr>
<td>3:00-3:30 pm</td>
<td>Break</td>
</tr>
<tr>
<td>3:30-5:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>5:00-6:00 pm</td>
<td>Dinner</td>
</tr>
<tr>
<td>6:00-8:30 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>~8:50 pm</td>
<td>Shuttle drop off at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~9:10 pm</td>
<td>Shuttle drop off at Westwood Middle School</td>
</tr>
</tbody>
</table>

### Friday, July 31

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>Shuttle pickup at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~8:20 am</td>
<td>Shuttle pickup at Westwood Middle School</td>
</tr>
<tr>
<td>9:00am-12:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>12:00-1:00 pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00-3:00 pm</td>
<td>Sectionals</td>
</tr>
<tr>
<td>3:00-3:30 pm</td>
<td>Break</td>
</tr>
<tr>
<td>3:30-5:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>5:00-5:15 pm</td>
<td>Snack Break</td>
</tr>
<tr>
<td>5:15-6:00 pm</td>
<td>Full Band Rehearsal</td>
</tr>
<tr>
<td>6:00-8:00 pm</td>
<td>Pizza/Pool Party (or cookout)</td>
</tr>
<tr>
<td>~8:20 pm</td>
<td>Shuttle departs Camp Muffy</td>
</tr>
<tr>
<td>~8:40 pm</td>
<td>Shuttle drop off at Cheat Lake Elementary School</td>
</tr>
<tr>
<td>~9:00 pm</td>
<td>Shuttle drop off at Westwood Middle School</td>
</tr>
</tbody>
</table>
WHAT TO BRING TO BAND CAMP

1. Instrument
2. Music, Pencil, Water Bottle
3. Sunscreen
4. Comfortable tennis shoes with socks
5. Cool, loose fitting marching clothes and a hat

Do not bring things that that may be targets for thieves. Though the vast majority of people are honest, it only takes one missing item of value to ruin an entire camp experience...

WEST VIRGINIA HAZING LAW

Hazing is defined as: "...to cause any action or situation which recklessly or intentionally endangers the mental or physical health or safety of another person or persons or causes another person or persons to destroy or remove public or private property for the purpose of initiation or admission or affiliation with, or as a condition of continued membership with, any organization operating under the sanction of or recognized by an institution of higher education..."

The law further states: "... That the implied or expressed consent or willingness of a person or persons to hazing shall not be a defense under this section."

UNIVERSITY HIGH SCHOOL BAND HAZING POLICY

Hazing is illegal and will not be tolerated in any form. Depending on the severity of the incident, consequences for hazing can range from a verbal warning to removal from the band and/or prosecution to the fullest extent of the law.
UNIVERSITY HIGH SCHOOL ALMA MATER

S.A.T.B.

Though the passing years may part us, we will e'er be true,

to our dear old Alma Mater: Hail, Oh Hail to thee.

We will ever sing together songs of victory,

to our dear old Alma Mater: Hail, Oh Hail to thee.
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UHS BAND AGREEMENT FORM

PLEASE COMPLETE AND RETURN THIS FORM TO THE UHS BAND OFFICE BY MONDAY, JULY 20. Students must have a current, signed agreement form on file in order to participate in any UHS Band activities.

BAND MEMBER AGREEMENT

As a member of the UHS Band, I agree to follow all the policies outlined within the UHS Band Handbook, as well as all policies put forth by University High School and Monongalia County Schools.

I understand that failure to adhere to the aforementioned policies could result in a negative impact on my grade, suspension from rehearsals and/or performances, or removal from the UHS Band program.

FUNDRAISING

☐ I WILL participate in fundraisers in order to meet my $300.00 Band Operating Fee. (May be reduced or eliminated depending on parent participation in booster activities.

☐ I WILL NOT participate in fundraisers and opt to pay the $300.00 Band Operating Fee. I understand that if I choose not to fundraise, the full $300.00 is due to the band by September 1, 2015.

WEB SITE CONSENT

STUDENTS’ PHOTOS CANNOT APPEAR ON THE WEB SITE WITHOUT PARENTAL CONSENT.

☐ I allow the UHS Band to post individual pictures of my child on the UHS Band web site.

☐ I allow the UHS Band to post pictures of my child on the UHS Band web site as part of a group photo. (2 or more students)

STUDENT NAME (PLEASE PRINT) STUDENT SIGNATURE DATE

PARENT/GUARDIAN (PLEASE PRINT) PARENT/GUARDIAN SIGNATURE DATE

WWW.UHSBAND.NET